



## CITY OF RINCON

302 South Columbia Ave. • P.O. Box 232

Rincon, GA 31326

Phone: (912) 826-5745 Fax: (912) 826-2083 www.cityofrincon.com

### NEW SERVICE APPLICATION

Name on Account (print): \_\_\_\_\_ SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Physical Service Address: \_\_\_\_\_

Start Service Date: \_\_\_\_\_ Previous Service? ☐ NO ☐ YES; Previous Acct #: \_\_\_\_\_

Phone #: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Co-Applicant Spouse/Occupants: \_\_\_\_\_  
(Anyone over the age of 18.)

(If Applicable) The # of Trash Carts Needed: \_\_\_\_\_ # of Recycle Carts Needed: \_\_\_\_\_

Any Person living in the home with a disability? ☐ NO ☐ YES Preferred Method for Receiving bills: ☐ Email ☐ Print/Mail

(If so, please provide medical documentation) Please Note if this will be a Landlord Account: ☐

#### Documents Needed to Complete your Service Application

☐ Signed Lease/Closing Statements/Proof of Residency

☐ Driver's License

I acknowledge the water service will be turned on at the property on the date scheduled. I will not hold the City of Rincon responsible for any property damage to the water being turned on without my presence. I acknowledge if the meter shows water usage is considered above normal, it may be turned off and my presence will be required for connection of services.

To avoid a 10% penalty charge, all utility bills must be paid in full by the last day of each month. If the last day of the month falls on a non-business day, the penalty will be assessed on the second regularly scheduled workday for the City of Rincon.

**\*\*\*\*\* Failure to receive a bill does not exclude you from payment, late fees, or disconnection. \*\*\*\*\***

To avoid an interruption of service (disconnection) All utility bills must be paid in full by 5:00 pm the 5<sup>th</sup> day of each month. The failure of the City to insist upon the penalty charge and/or disconnection of services shall not be deemed a waiver of any subsequent penalties and/or disconnection of service if future utility bills are not paid in a timely manner as outlined above.

Should an interruption of service (disconnection) occur, there will be a **\$70.00 service interruption fee** added to the utility bill.

An interruption of service is considered to have taken place at 5:01 PM on the 5<sup>th</sup> day of each month whether the service has been physically interrupted

(disconnected) or not. If an interruption of service (disconnection) does occur there shall be no penalty charged added to the service interruption fee. If the 5<sup>th</sup> day of the month falls on a non-business day, then the actual interruption (disconnection) of service will take place on the next regularly scheduled workday for the City of Rincon. This will not eliminate the \$70.00 service interruption fee charged referred to in the paragraph listed above.

This service agreement and deposit is to guarantee the due payment of any indebtedness for any city service due the City of Rincon, Georgia. This deposit shall be retained in escrow, without paying interest, by the City of Rincon. It is expressly understood by the undersigned customer that all or any part of this deposit may, to the extent necessary, be applied by the City of Rincon at any time in satisfaction with said guarantee. The undersigned customer also agrees to comply with all the rules and regulations governing city services now in effect or those that may be hereafter established by the City of Rincon. When service to the above customer at the stated address is permanently discontinued, and payment of all amounts due to the City is cleared, said service deposit shall be applied to the final billing and the remainder, if any returned to the customer.

**Residential Deposit: \$150.00 Commercial Deposit: \$200.00 Payment Type: ☐ Cash ☐ CC ☐ Check # \_\_\_\_\_**

I understand that if I move out of the above-listed address, I am required to contact the City's Water Administration and fill out a disconnect form. I understand that I am responsible for all bills in such time as the disconnect form is completed and submitted.

I understand that I am responsible for writing my account # on each check submitted and receipts shall be retained by customer if a discrepancy occurs. I also understand that I am responsible for all water and sewer leaks that occur on my property and if I am not the property owner, I am responsible for notifying the property owner.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please turn to the back of the page. →**

Office Use Only

**Service Order:** \_\_\_\_\_

**Account #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_



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Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Dear Water Customer,

We would like to notify you that the City of Rincon disinfects the drinking water with chloramines, which began April 15, 2011, at midnight. Utility systems have used chloramines for decades because of their lack of taste and odor, their ability to last in the distribution system and their excellent disinfection properties. Chloramines are highly effective in reducing disease-causing organisms that can be carried in drinking water. Water disinfected with chloramines is safe for bathing, drinking, cooking, and all everyday uses.

Please note that chloramine cannot be used in aquariums or in kidney dialysis machines. Chloramines, like chlorine, must be removed from the water that goes into kidney dialysis machines or fish tanks. Those utilizing dialysis machines should contact their medical professional for further information. Pet stores can provide aquarium owners with a dechlorinating chemical or a granular activated carbon filter to remove chloramines effectively from fish tanks.

If you have any questions, please feel free to contact City Hall at (912) 826-5745.

I, \_\_\_\_\_, hereby certify that I have read the above information and understand that a copy will be given for my records.